

Applications are invited from suitably qualified persons for inclusion on a panel for the following posts from which Permanent and /or Temporary vacancies arising during the lifetime of the panel may be filled.

## **TRAVELLER LIAISON OFFICER (GRADE VI)**

Each candidate must, on the latest date for receipt of completed application forms:

- a) be a serving employee in a local authority, or a regional assembly and have not less than two years' satisfactory experience in a post of Clerical Officer or analogous post, and
- b) have satisfactory experience in administrative procedures, including adequate practical experience in work of an executive nature, office organisation and control of staff.

Or

- c) hold a Third Level Qualification in a subject which can be proven relevant to the post (community development, social housing, etc.)
- d) have a minimum of 3 years' experience working with vulnerable individuals, such as those experiencing homelessness, living with disabilities or facing other challenges.
- e) possess excellent interpersonal and communication skills, and organisational and negotiating skills.
- f) be able to show an ability to work on their own initiative and resolve issues as they arise.
- g) have excellent problem-solving skills.

<u>Candidates must hold a clean, current, Class B Driving Licence and will be required to have access to his/her own car.</u>

Salary: €56,754- €69,337 per annum.

Application forms and further details of this post are available on our website at <a href="https://www.galway.ie">www.galway.ie</a>, or may be obtained by contacting the Human Resources Department, Galway County Council, County Hall, Prospect Hill, Galway — Tel; 091 509303, e-mail <a href="https://hrc.galwaycoco.ie">hrc.galwaycoco.ie</a>. Closing date for receipt of completed application forms is <a href="https://www.galwaycoco.ie">4.00 p.m. on</a> <a href="https://www.galwaycoco.ie">Thursday, 14<sup>th</sup> August 2025.</a>

E. Ruane, Director of Services

GALWAY COUNTY COUNCIL IS AN EQUAL OPPORTUNITIES EMPLOYER